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JONATHAN LIPPMAN
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CHESTER H. MOUNT, JR.
Director, Office of Court Research

November 22, 2000

Dear Attendee:

On behalf of Chief Judge Judith S. Kaye and Chief Administrative Judge Jonathan Lippman, we are pleased to send you the registration materials for the national Jury Summit to be held at the Marriott Marquis Hotel in New York City on January 31 - February 3, 2001. The Jury Summit is intended to bring together judges, attorneys, court administrators, scholars and former jurors from all over the country to help us develop a better understanding of the jury system and plan for its continued improvement.

The enclosed brochure describes the Summit agenda and provides registration information. Travel, lodging and dinner expenses are the responsibility of the attendee. When making your hotel reservation, specify "Jurors Conference" as the room block name.

Please return the registration card and conference fee in the envelope provided. Make a note on the registration card if the fee has already been paid or is being paid separately. Please make every effort to register for the Summit and make your hotel reservations by December 12.

The Marriott Marquis Hotel is located in midtown Manhattan, the center of New York City's theater district and within a brief walk or cab ride of countless restaurants, shops, cultural and sporting events. Included in this registration package is a guide to New York City prepared by the Convention and Visitors Bureau. Please feel free to call Gail Miller at 212-428-2990 for ideas and suggestions about restaurants and cultural events. You may also check the Jury Summit web site (www.jurysummit.com) for links to information about New York City. We strongly recommend that you make any theater or dinner reservations by early December.

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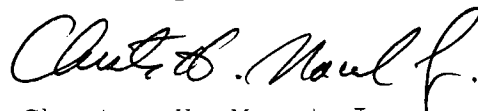
For those who are interested, we are planning a few special events for Summit attendees and their guests. On Thursday evening, for attendees and guests, we have procured discounted tickets for two Broadway shows and are making arrangements for a pre-theater dinner. On Friday, for guests only, we are arranging a tour of the NBC studios and a high tea at the Plaza Hotel. These events are described in the attachment. All costs of these events are the responsibility of the participants. Tickets and reservations are limited and available on a first-come, first-served basis. If you are interested in attending any of these functions, please complete the enclosed Special Activities Form and return it, with a separate check, in the envelope with the registration card. Payment must be received by December 12. Contact Gail Miller with any questions about these events.

In preparation for the Summit we are asking that all attendees complete a brief survey. The survey form will be available on the Summit web site (www.jurysummit.com) on December 18. We would appreciate your making a note to visit the web site and complete the survey during the week of December 18.

If you have any questions, feel free to contact Chip Mount at 212-428-2990, or Tom Munsterman at 703-841-5620. You may also check the Summit web site for the latest information about the Jury Summit.

We look forward to seeing you at the Summit.

Sincerely,



Chester H. Mount Jr.



G. Thomas Munsterman

Director, Center for Jury Studies
National Center for State Courts

cc: Hon. Judith S. Kaye
Hon. Jonathan Lippman

Enclosures